



These rates are exclusive to IFCCI Org & shall be valid wef 1st April 2019 till April 2020.

Room Category	Single Occupancy	Double Occupancy
Deluxe Room	8000 + Taxes (28%)	9000 + Taxes (28%)
Royal Club Room	10000 + Taxes (28%)	11000 + Taxes (28%)

Inclusive of the following facilities : -

- Buffet breakfast served between 7:00 a.m. - 10:30 a.m., at RBB Restaurant; the Hotel's all day dining restaurant, located at the Lobby Level.
- Complimentary Wi-Fi.
- One bottle of Natural mineral water as per the occupancy & National Daily Newspaper.
- Complimentary use of Health Club (gymnasium & sauna) & centrally heated Swimming Pool.
- Tea / coffee maker in the room.
- In safe locker.
- 15 % discount to be provided on SPA + F&B Outlets + In Room Dining & Laundry Services.

GENERAL TERMS & CONDITIONS:

- The rates are quoted on a per room per night basis.
- An increase in room requirement than committed above would be on contracted or higher rates depending upon the hotel inventory position.
- All incidental charges if any will be charged to individual guests unless stated.
- All guest rooms have high-speed internet access through data ports and wireless (on chargeable basis)
- Guest will be charged in INR at the Hotel's prevailing exchange rate at the time of check-in.
- Billing details to be informed minimum 24 hours prior to the group checking.
- All the guests will be paying the room and incidental charges directly before or at the time of checkout.
- Hotel will take credit card/ cash guarantee from all the guests at the time of check-in for extras.
- Please note that these rates are confidential and cannot be disclosed to a third party without the consent of the hotel.

PERIOD OF OCCUPANCY

The rooms reserved shall be made available for occupancy after 1400 hours on the day of arrival. Should delegates wish to occupy the room before 1400 hours, placing a reservation a night prior to the arrival date is recommended.



Check-out time is 1200 hours. Daily group rate will be chargeable for late check-out beyond 1200 hours.

In the event a guest who has requested a room within your block checks out prior to the guest's reserved check-out date, the Hotel will charge an early check-out fee. Guests wishing to avoid an early check-out fee should advise the Hotel at or before check-in of any change in planned length of stay. The Hotel will inform guests of the early check-out charge upon check-in and requests that you also inform guests of the charge. The Hotel will deduct any collected early departure fees from the amount you may owe as performance damages.

No-show/ Shortening of Stay

Should there be any no-shows, shortening of stay or cancellation of confirmed bookings one hundred percent (100%) of the total room revenue/room nights reserved shall be chargeable to the signatory or individual traveler's credit card that is used to guarantee the room reservation.

Reservation method:

Bookings to be made at reservations@hoteltheroyalplaza.com with a cc to dos@hoteltheroyalplaza.com

- The Hotel does not provide storage facility/ area for the goods/ materials brought from outside the hotel, other than the venue reserved for the said date and time. The hotel will not accept liability for any damage or loss of merchandise left in the hotel, prior to, during or after the function. The hotel loading dock may be used for any equipment transport. You are requested not to access through the main lobby of the hotel.
- The hotel will not accept any material inside the hotel premises without a prior intimation. The charges that may be applicable for any material being sent by the client, its sub client, vendors etc. through courier or any other source of delivery, will have to be pre-paid by the client. Hotel will not bear such expenses.
- Set ups involving noisy activities like hammering/banging loud cutting etc. will be planned in compliance with the Hotel and no such activity will be allowed without prior permission.
- The hotel will not be liable or responsible in case your belongings or your guest belongings are lost during the event or damaged during the event.
- We will require the related menus to be decided 14 days prior to your event. Thereafter, we will proceed to make the necessary arrangements on the purchase of the ingredients.

Beverage:

All beverages (alcoholic) will be purchased from the hotel and will be charged as per actual consumption or as per the package chosen for the event.

requirement needs to be notified 05 days in advance as last minute requests may affect the quality of the services being provided during the event.



MODE OF PAYMENT:

The following billing arrangements are acceptable:

- Credit card
- Bank transfer (accepted upto 01 week prior to the arrival). Details as follows:

Bank Details :

Beneficiary Name	Hotel Queen Road Private Limited
Legal Entity Name	Hotel Queen Road Private Limited
Bank Name	HDFC Bank Ltd
Bank Address	H-69 Outer Circle Connaught Circus New Delhi -110001
Branch MICR No	110240045
RTGS (IFSC)	HDFC0000313
Swift Code	
A/C No	03132320004705
Type of Account	Current
Beneficiary Contact Person	
Beneficiary E-Mail ID	credit@hoteltheroyalplaza.com
Beneficiary Telephone No	91-011-43555555
Beneficiary Fax No	91-011-43555566

ACCEPTED AND AGREED TO:

Hotel Owner Name: Hotel Queen Road Private Limited

Hotel Name: The Royal Plaza

By: _____
Signature

By: Mayank Pant _____
Signature

Name: _____

Name: Mr. Mayank Pant

Title: _____

Title: Director of Sales

Dated: _____

Dated: 05.March.2019