



SENIOR CONTROLLER

Location: Dubai, UAE

Company Profile: Multinational oil and gas company.

Responsibility:

- Preparation of monthly Reporting.
- Preparation, Monitoring and Presentation of Monthly Cost analysis with the Plant Management.
- Preparation of monthly P&L and Balance sheet analysis.
- Preparation of Annual Budget and Long Term Plan.
- Liaison with the Auditors for Audit works and Finalization of Financial statements.
- Approve PR received in Optima.
- Coordinate with other functions of Finance and other departments to ensure completeness of the requirements for monthly and year-end reporting, Budgeting and Audit works.
- Monitoring the Issuance, renewal and claim relating to Insurance policies.
- Issuing Debit Notes Quarterly to Total Group Affiliates for Recharges and monthly Blending fees Debit notes.
- Replace the Cost Accountant on leave or absence for costing works.
- Other Adhoc works as and when assigned including replacing of other team members on leave.
- AB Costing review and working for updates.
- Coordinate with Shared service (SSC) Manila for Posting JV, making schedules, Account reconciliation, clearing and related works.
- Participate in the enhancement of the existing policies and procedures to close all risk items emphasized by external auditors.
- Will report to controller and reporting manager.

Required Profile:

- Commitment to ethics.
- Good interpersonal skills.
- Dependability and meet deadlines.

Mumbai office:
4th Floor, A-Wing, One Forbes
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- Good Analytical skills with the ability to attend to all the details.
 - Team player, motivated, strong inter-personal and communication skills with positive attitude.
- **Education:**
- CPA / CA
 - Strong accounting background & computer literate.
- **Experience:** 12 years relevant experience.
- **Language:**
- Good oral and written communication skills in English.
 - Knowledge of French is a plus.

Please send your CV to employment.service@ifcci.org.in

About Indo-French Chamber of Commerce & Industry (IFCCI)

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